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Chapels in Rock Valley and Inwood, IA and Hudson, SD

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Chapels in Hawarden and Ireton, Iowa

The staff at Porter Funeral Home is dedicated to make planning for a funeral as comfortable and meaningful as possible for you and the members of your family. We are providing this informational packet to help you gather the information necessary when making funeral arrangements. We hope that you find the information and suggestions helpful. The actual funeral service is as different as each individual family. Please use the packet to record your thoughts or desires.

Things to bring to arrangement conference:

1. Vital statistic information:
  - A. Address where decedent resided
  - B. Date and place of birth
  - C. Parents' names (father's full name and mother's full name with maiden name)
  - D. Spouse's full name with maiden name if applicable (date and place of marriage)
  - E. Education (number of completed years, college degrees, etc.)
  - F. Occupation and title held of decedent
  - G. Social security number (We will notify social security of death)
2. Discharge papers if the decedent was a member of the armed forces. (We complete the necessary paperwork for honorably discharged veterans that are entitled to military honors with presentation of the flag, a military marker provided by the Veterans Administration and burial benefits if applicable.)
3. Clothing (suit, dress or appropriate clothing of the decedent, total set of undergarments, underwear, t-shirt, bra, slip, nylons or socks, etc.) Shoes are not required
4. Jewelry (Watch, rings, earrings, rosary, medals and pins, etc.)
5. Photo for the hairdresser and memorial folder if desired.
6. Obituary information (Name of church, clergy, cemetery, service and visitation times to be coordinated with funeral home and clergy, history, memberships, hobbies or things enjoyed, survivors, their spouses and where they reside, those that have preceded in death and memorials preferred).
7. Family contacts (Names, addresses and phone numbers).
8. List of casket bearers and honorary bearers (If we are to notify bearers, please include phone number).

You may bring photos/memorabilia for display at the visitation. We do provide a magnetic board for loose photos, easels for arranged photos on poster board, tables for displays of framed photos, albums and memorabilia.

You will need to have an estimate of the number of people you expect to attend the service and luncheon after the service to help the serving group to prepare. This number is sometimes difficult to determine, but a good place to start would be with the number of family members planning to attend.

Please feel free to call us with any questions or concerns that you may have. Phone number provided above.

#### **FUNERAL DIRECTORS**

Randy Porter – Ric Porter – Larry Jensen

